



UTTLESFORD DISTRICT COUNCIL

SAFFRON WALDEN MUSEUM

NATURAL SCIENCES OFFICER

Jobshare 18.5 hours per week

(Monday – 4; Tuesday – 7.5 and Friday – 7)

Salary Grade 5 Starting Salary £23,398 pro rata

Uttlesford is a thriving predominantly rural District in north-west Essex, equal in size to half of Greater London, with international air (Stansted Airport), road and rail networks. With both new development and an historic and rural environment it offers the best quality of life in England and Wales.

Saffron Walden Museum is looking for a Natural Sciences specialist to jobshare the role of Natural Sciences Officer on the Museum's curatorial team. You will have qualifications in a subject relevant to the natural history and earth sciences collections and previous experience of working with collections and databases in a museum context.

With the other jobshare postholder, you will manage and develop the Museum's natural science collections, and interpret and display them. You will have first-rate communication skills and the ability to engage people of all ages with the natural science collections and stories they represent. You will have the opportunity to contribute to plans for developing the Museum, its services and interpretation of collections, as part of our development plans.

You will be part of a small dedicated professional team and experienced in working with volunteers. Work is based at the Museum and the off-site store, both in Saffron Walden, but will include travel to other sites and venues for fieldwork and outreach. Keyholder duties and flexibility in hours, including participation in the Saturday rota and some evening working, is a requirement.

Saffron Walden Museum is the accredited museum service for Uttlesford and holds extensive collections of natural history and geology relating to the district and its regional context, as well as some historic collections from other parts of the world.

A full enhanced DBS check is required for this post.

For an informal discussion, contact Sarah Kenyon, Natural Sciences Officer or Carolyn Wingfield, Curator on 01799 510333 (Tuesdays to Fridays).

If you are interested in this post please telephone our 24 hour recruitment answerphone on 01799 510666 for an information pack and application form, or alternatively visit our website at www.uttlesford.gov.uk to apply online.

The closing date for completed applications is Monday 26 February by 12 noon and interviews will take place on Wednesday 14 March at Saffron Walden Museum.

CVs will not be accepted.

We positively welcome applicants from all sections of the community.