

**UTTLESFORD DISTRICT COUNCIL
PART-TIME NATURAL SCIENCES OFFICER
CORPORATE SERVICES DIRECTORATE
BASIC TERMS and CONDITIONS OF EMPLOYMENT**

PRE-EMPLOYMENT MEDICAL	Appointment is subject to a Pre-employment Medical Clearance
SALARY Per annum	<p>Grade 5 Spinal Column Point 22 – £23,398 23 – £24,174 24 – £24,964 25 - £25,951</p> <p>Please note: If you are successful you will be recruited at spinal column point 22 £23,398.</p> <p>Salary is paid on the 23rd of the month by credit transfer directly into the bank or building society of your choice.</p>
PENSION	<p>You will be automatically be enrolled into the pension scheme.</p> <p style="padding-left: 40px;">a) Participate in the Local Government Pension Scheme or b) Make your own private arrangements or c) Contribute to the State Earnings Related Pension Scheme</p> <p style="padding-left: 40px;">If you choose the Local Government Scheme, your contribution will depend upon your salary scale and will be deducted at source.</p>
ANNUAL LEAVE Per annum Pro-rata	<p>Basic annual leave is 155.5 hours (proportionate for the current leave year) rising to 185 hours after 5 year's continuous local government service, plus 15 extra statutory hours leave; the timing of which is reviewed annually.</p> <p>All leave and statutory hours are proportionate to the current leave year</p>
HOURS	<p>18.5 hours a week (potential job-share) Monday – 4; Tuesday – 7.5 and Friday - 7.</p>
ENHANCED DBS	Appointment is subject to an Enhanced DBS clearance
PROBATION	There is a six month period of probation for all new employees

Please note: the details set out above are for information only and do not constitutes an offer of employment.